



63 Wessel Road, Rivonia, 2128 PO Box 2597, Rivonia, 2128 South Africa
 Tel: +27 (0) 11 803 5726 Fax: +27 (0) 11 803 5745 Web: www.gcs-sa.biz

Monitoring Sub-Unit Manager

GCS has a vacancy for a Monitoring Sub-Unit Manager. The position will be based in Pretoria, Johannesburg.

ROLE SUMMARY	
Manage monitoring projects from proposal to final report and manage the sub-unit team.	
KEY WORK OUTPUTS	
Project Management <ul style="list-style-type: none"> Develop, implement and execute all phases of the project life cycle Demonstrate good project managing skills Manage complex water projects Meet deadlines, budgets and delegate effectively 	<ul style="list-style-type: none"> Measure against, time, budget and scope
Client Liaison <ul style="list-style-type: none"> Liaise with prospective and existing clients Schedule client requirements for field work and reporting deadlines Assist in completing relevant contractors packs with the assistance of the Technician Growing network of clients- Client development and unit sales Strategic market/sector thinking; always pursuing new opportunities to increase market footprint and revenue Develop and / or grow practice areas Cross selling between units within GCS 	<ul style="list-style-type: none"> Client satisfaction survey
Reporting <ul style="list-style-type: none"> Solid technical basis and ability to provide direction and assistance to staff Technical report compilation and review Maintaining quality control and service excellence within unit Prepare proposal documents and inputs to other proposals 	<ul style="list-style-type: none"> Feedback from report reviewer
Management <ul style="list-style-type: none"> Manage over-all productivity of Sub-Unit (billability vs. revenue) Grow unit by attracting talent Mentoring of staff, identify and managing training needs. Help develop staff career paths Ensure that unit operates in a safe and responsible manner Resource scheduling and reporting Ensure that staff adhering to all GCS's policies and procedures, including health and safety Attend and prepare for salary reviews and career path meetings Communicate with team members about issues or concerns 	<ul style="list-style-type: none"> Feedback from team and Unit Manager

QUALIFICATIONS/ KNOWLEDGE, SKILLS AND EXPERIENCE	
Qualifications	Hons/MSc in Geology/Chemistry/Environmental/ Hydrogeology/Earth Science
Knowledge/ Skills	Recognised expert in market Good hydro-science technical knowledge Environmental Legislation (SA) Basic understanding of mining practices Strong proposal writing, and report writing skills Strong organisational skills Very strong communication skills- with clients, other team members and management Strong computer literacy skills (MS Office, WISH, Envirolnsite, Mapping Programs)
Experience	At least 3 years in hydro-science consulting field
Other	Pr Sci Nat

PERSONAL ATTRIBUTES
Communication Time management Strong organisational skills Strong interpersonal skills

Remuneration:

Salary will be negotiated according to the candidate's knowledge and experience. Only candidates that meet the above requirements should submit their CVs to careers@gcs-sa.biz by no later than 19th June 2018.

Should you not receive any communication within 2 weeks of the closing date, please consider your application unsuccessful.